

RESOURCE INVESTMENT VOLUNTEERS

Helping Us Make an Impact in Monroe County, PA

Pocono Mountains United Way relies on volunteers to evaluate applications submitted by local agencies and to make funding recommendations based on those evaluations. PMUW's Resource Investment Process involves a two-step evaluation process that begins with the Finance Panel and then moves to the Program Panel. Volunteers can choose to participate in the panel that best fits their experience and background.

Requirements for All Volunteers:

- Ability to attend or view recording of volunteer orientation **AND** attend 1 meeting virtually via Zoom with the panel to discuss evaluation results.
- Have access to email and internet to review agency applications online using our online grant portal to evaluate applications and submit scores.
- Ability to review agency documents and applications, outside of meeting time, and have evaluations completed by established due date. Access to printer is helpful but not required.
- Understand and maintain the confidentiality of the information and discussions shared between panel members and programs reviewed.
- Volunteers must be 18 years of age or over and they must live, work, worship, or attend school in Monroe County, PA.

Finance Panel Members conduct financial analyses of nonprofit agency applications for the Investment Process by reviewing financial documents submitted by nonprofit agencies. Finance Panel volunteers need to have a strong financial background, particularly in accounting. Exposure to nonprofit financials preferred but not required.

Finance Panel Responsibilities:

- Complete a financial review based on financial documents submitted by nonprofit agencies.
- Estimated time commitment 10-15 hours.

Program Panel Members review program applications and focus on program outcomes with measurable results, and program quality that addresses the needs of the community. Panel members must be comfortable asking questions to gather relevant information and express their views and input in panel discussions, especially while formulating a funding recommendation.

Program Panel Responsibilities:

- Review program application to gather relevant information leading to an informed funding recommendation.
- Estimated time commitment is 10-15 hours. Volunteers choosing to participate in optional site-visit panel group will require more time commitment and ability to drive/carpool to agencies.



INTERESTED IN VOLUNTEERING?

Contact Maria Schramm

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